



Management board Alma Mater Europaea – Evropski center, Maribor (Alma Mater) has reached the following decision on 48. meeting at 5. 2. 2019, based on 16. article of the Alma Mater Statute:

**PRICES FOR SERVICES FOR ALMA MATER EUROPAEA – INSTITUTUM STUDIORUM HUMANITATIS IN THE ACADEMIC YEAR 2019/2020**

<b>1. Tuitions for study programs<sup>1</sup></b>	
<b>1.1. Humanistic Studies (Bachelor)</b>	
Year 1	<b>2.300,00 EUR</b>
Year 2	<b>2.300,00 EUR</b>
Year 3	<b>2.300,00 EUR</b>
<b>1.2. Humanities (Master)</b>	
Year 1	<b>2.500,00 EUR</b>
Year 2	<b>2.500,00 EUR</b>
<b>1.3. Humanities (PhD)</b>	
Year 1	<b>3.000,00 EUR</b>
Year 2	<b>3.000,00 EUR</b>
Year 3	<b>3.000,00 EUR</b>

<b>OTHER FEES</b>	
<b>1. Study year repetition</b>	<b>1/3 of the tuition</b>
<b>2. Registration fee, which includes</b>	<b>50,00 EUR</b>
- Student identity card with a label	-
- Contribution for using the IT program VIS	-
- The annual membership fee for the library and the use of databases	-
- Enrollment documentation, enrollment certificates, transcript of records	-
2.1 Disenrolment of Alma Mater	-
<b>3. Exams</b>	
3.1 First and second taking of exams / partial exams	-
3.2 Third and any consecutive taking of exam	<b>100,00 EUR</b>
3.3 Commission exam	<b>300,00 EUR</b>
3.4 Differential exam	<b>150,00 EUR</b>
3.5 Untimely registration for and withdrawal from the exam/mid-term, part of the exam	<b>20,00 EUR</b>
<b>4. Worth of 1 ECTS point *</b>	
4.1 Bachelor program Humanistic Studies	<b>38,33 EUR</b>
4.2 Master program Humanities	<b>41,66 EUR</b>
4.3 Doctoral program Humanities	<b>50,00 EUR</b>
<b>5. Costs for persons without status</b>	
5.1 Differential exam	<b>150,00 EUR</b>
5.2 Exam	<b>Proportional share of the tuition,</b>

<sup>1</sup> This price list can change with the resolution of the Management Board of Alma Mater before the beginning of the enrolment procedure.



# ALMA MATER EUROPAEA

## INSTITUTUM STUDIORUM HUMANITATIS

Fakulteta za podiplomski humanistični študij

	considering ECTS worth *
5.3 Extraordinary session of the Commission on the request of the student	<b>400,00 EUR</b>
5.4 Registration fee	<b>50,00 EUR</b>
5.5 Clinical training (1 week)	<b>100,00 EUR</b>
5.6 Issuing a certificate for completed exams or achieved average grade	<b>10,00 EUR</b>
5.7 Issuing a confirmation of enrollment	<b>10,00 EUR</b>
5.8 Issuing a study withdrawal form signed by the president of Alma Mater	<b>50,00 EUR</b>
5.9 Issuing other certificates	<b>20,00 EUR</b>
5.10 Issuing other certificater in foreign language	<b>50,00 EUR</b>
<b>6. Requests and applications for issuing rulings and resolutions</b>	
6.1 Application for recognition of exams completed elsewhere	<b>500,00 EUR<sup>2</sup></b>
6.2 Application for study year repetition	-
6.3 Request for conditional enrollment in one year further up	<b>100,00 EUR</b>
6.4 Request for extending year	<b>50,00 EUR</b>
6.5 Issuing a certificate of authenticity of issued documents signed by the president of Alma Mater	<b>50,00 EUR</b>
6.6 Issuing of approved curriculum	<b>10,00 EUR</b>
6.7 Application for clinical practice recognition or informal knowledge completed elsewhere	<b>500,00 EUR</b>
6.8 Application for enrollment in a higher year	<b>500,00 EUR</b>
6.9 Request for prolonging the validity of thesis proposal	<b>100,00 EUR</b>
<b>7. Bachelor thesis with promotion</b>	
7.1 Undergraduate	<b>650,00 EUR</b>
7.2 Issue of duplicate of diploma document with annex	<b>Included in tuition</b>
7.3 Issue of duplicate of diploma document with annex (duplicate)	<b>50,00 EUR</b>
<b>8. Master thesis with promotion **</b>	
	<b>Included in tuition or paying by ECTS*</b>
<b>9. Doctoral disertation with promotion **</b>	
	<b>Included in tuition or paying by ECTS *</b>
<b>10. Habilitation costs for teaching staff</b>	
10.1 First habilitation as a higher education lecturer	<b>2.000,00 EUR</b>
10.2 Re-election to higher education lecturer	<b>1.000,00 EUR</b>
10.3 Election to higher education associate and other titles	<b>750,00 EUR</b>
10.4 The procedure for establishing equivalence of acquired habilitation titles at a foreign higher education institution	<b>1000,00 EUR</b>

\* The basic measurement unit for calculation of obligations for the study program is a credit point (ECTS). The sum is calculated in a way that the tuition fee for the year is divided by 60. One academic year lasts (per definition) 12 months and includes 60 ECTS points. For students without status, one exam attempt of diploma thesis is calculated in a way that the value of the ECTS point from Part 4 of the price list is multiplied with the number of ECTS points. Students that exceed the number of ECTS points in one year, must pay the difference. A student can for example enroll into the 2<sup>nd</sup> year according to transfer criteria, and can perform 15 ECTS points with the missing ("differential") exams from the 1<sup>st</sup> year, and 60 ECTS points from year 2. Said difference in surplus of 15 credit points, obtained in one year, must be paid in addition, or calculated towards the tuition fee for the next academic year. This also applies in case of smaller groups of students due to lower student numbers in individual years, who are allowed to perform exams from (higher) years other than the one, they are currently enrolled in.

\*\* Should a candidate fail to complete their obligations by the time of magisterial promotion or doctoral dissertation, the AMEU ISH Senate will grant them an extension. In accordance with pricing, this will again incur the entirety of fees.

<sup>2</sup> In the case of enrollment on Alma Mater, the amount paid, is refunded or deducted from the tuition fees.